Squawkbox Sound

Sound and DJ Services

Phone #: (801) 968-1890
Fax: (801) 679-4744
Email: squawkboxsound@msn.com
Web: www.squawkboxsound.com

♥ Wedding Music Planner ♥

Page One: Event and Other Information

Date: _____

BRIDE: _____ **Phone #:** _____ **Other # (Cell):** _____ **Email Address:**	**GROOM:** _____ **Phone #:** _____ **Other # (Cell):** _____ **Email Address:**
What will be your mailing address AFTER the wedding? _____ _____ _____	

Wedding Colors: ____

CEREMONY: Start Time: _____ **Location:** _____ **Phone:** _____ **Address:** _____ _____	**CONTACT PERSON:** _____ **Phone #:** _____ **Other #:** _____ **Email Address:**
RECEPTION: Start: _____ End: _____ **LOCATION**: _____ **Phone:** _____ **Address:** _____ _____	**CONTACT PERSON:** _____ **Phone #:** _____ **Other #:** _____ **Email Address:**

Would you like us to perform MC services (announce the events)?

☐**Yes** ☐**No**

Will there be a meal provided for us during your event?

☐**Yes** ☐**No**

Any other information as needed:

____
____
____

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Page Two: Bridal Party Information

Would you like us to help you and your bridal party "line up" for the ceremony processional?

(If you are using a reception center, they usually have a hostess for the event that will do this for you. If not, we are happy to help out where needed to help the ceremony processional flow as smoothly as possible).

☐**Yes** ☐**No**

BRIDAL PARTY INFORMATION:

PARENTS OF BRIDE:

PARENTS OF GROOM:

BRIDESMAIDS:

Maid of Honor -

GROOMSMEN:

Best Man -

FLOWER GIRL(S):

RING BEARER(S):

Other Important People and Information:

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Page Three: Timeline and Song Choices

We will provide a copy of the timeline below for all vendors that may need one.

The timeline below is approximate.
We will keep in contact with you throughout the event
to make sure your event runs smoothly.

Time:	Event:	Song Choice / Instructions:
	Approximate DJ Arrival	*NONE*
	Guests Arrive	*Prelude Music (quiet background music)*
	Ceremony:	
	Are you reading your own vows (besides "repeat after me…")?	☐ ***Yes*** ☐ ***No***
	Attendants' Processional:	
	Bride's Processional:	
	Recessional:	
	Any other info or songs:	
	Pictures	*Background Music*
	Grand Entrance Bridal Party? ☐Yes ☐No	
		Introduce as:
	Time To Eat	*Background Music*
	Toasts* (see below) / Cutting Cake	*Would you like us to tell the history of the cake cutting?* ☐*Yes* ☐*No*
	First Dance	
	Daddy/Daughter Dance	
	Mother/Son Dance	
	Removal Garter / Toss	
	Bouquet Toss	
	Money Dance #1	
	Money Dance #2	
	Open Dancing	*Refer to Other Songs Sheet, Pages Four and Five*
	Last Dance	
	Time to be cleaned up and out by *at the latest*	

*Toasts Information:

☐ **Assigned Toasts:**

1. **3.** **5.**
2. **4.** **6.**

☐ **Open Toasts** (any person who desires to give a toast, may do so)

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Page Four: Instructions for Music Selection

Would you like us to take requests from guests? ☐Yes ☐No

(Note: Taking requests from guests is a great way to ensure that your guests are having a good time and dancing to what they would like to hear. If you would like us to take requests from guests, we will still keep the music selection within your guidelines. If you have specified not to play a certain song or genre, and it is requested, we will follow your guidelines and not play it).

Is there any type of music or specific songs you prefer we *do not* play? _____

_____

Country Music Okay? ☐ Yes ☐ No ☐ If guests request

Do you want us to play the "cheesy" dance music and line dances?
(Please specify selection below):

Office Use:	Song:	Yes:	No:	If guest requests:
20 – 38	Chicken Dance	☐	☐	☐
12 - 31	Boot Scoot Boogie	☐	☐	☐
14 - 70	Cha Cha Slide	☐	☐	☐
74 -22	Cupid Shuffle	☐	☐	☐
12 -124	YMCA	☐	☐	☐
12 - 62	Macarena	☐	☐	☐
12 - 39	Electric Slide	☐	☐	☐
83 - 71	HoeDown Throw Down (Hannah Montana Movie)	☐	☐	☐
76 - 14	Achy Breaky Heart	☐	☐	☐
67 - 183	Ice Ice Baby	☐	☐	☐
24 - 5	Can't Touch This	☐	☐	☐
30 - 23	Stayin' Alive	☐	☐	☐
24 - 117	Baby Got Back (I Like Big Butts)	☐	☐	☐

Are there any more SPECIFIC songs you would like to add to the *DO NOT PLAY* list? (Use another sheet of paper if necessary)

Song Title:	Artist

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Page Five: Additional Songs

If you have any other songs you would like to have played some time during your wedding, please specify them below. (NOTE: This page is completely optional. You do not *need to* provide us with any more additional songs unless desired.)

Please also specify when you would like to have them played.
If no selection is marked, they will be played at appropriate times as the DJ sees fit.
(If no time is selected, usually the slower songs are played during dinner and mingling, and the faster more upbeat dance songs are played during dancing later on in the event, unless a slow song is requested during dancing.)

Office Use:	Song Title:	Artist	When to play? Dinner	Dancing	Either
			☐	☐	☐
			☐	☐	☐
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